

# Checkfront – Customer Use of Waivers

**Description:** This details how a customer will see and respond to the request for waivers.

## At Booking

When booking an item that requires waivers, the customer will receive the Required Documents page prior to seeing the final invoice (and after they have submitted payment). It will look like the following:

The screenshot displays a user interface for managing booking requirements. At the top right, there is a 'Log In' button. A green notification bar at the top left contains a checkmark icon and the text 'Please complete the required waiver.' Below this, the main heading is 'Required Documents', with a 'Continue to Receipt →' button to its right. The central area is divided into two columns. The left column lists a document titled 'Equestrian Activity Liability Release' with a blue document icon. Below the title, it states 'Required for the following item(s) in your booking: Equestrian Corral Ride - D-Bar-A'. There are two buttons: a blue 'Fill out Document' button and a white 'Share Link' button with a question mark icon. Below this section, there is a horizontal line and an email icon with the text 'Email these documents to other participants' and a white 'Email Participants' button. The right column shows the same document title 'Equestrian Activity Liability Release' and the text 'No documents filled out yet'.

On this screen they can:

1. **Fill out Document:** This allows them to fill out their waiver at that time
2. **Share Link:** They can copy the link to the waiver with other people in their party.
3. **Email participants:** This allows them to enter in the name and email addresses of people in their party. This also will then show up on their Booking with a status of “New”. You can better understand which waivers have not been completed.

When waivers associated with their booking are completed, they will see them on their Required Documents screen whenever they click on the link.

## After booking

Once they have made the booking and have left the page, they can return to it by clicking the “**View Required Documents**” blue link on their email invoice.

<b>Equestrian Corral Ride - D-Bar-A (2)</b> 1-6704-7100-21--100-1 Fri May 30, 2025 03:00 PM - 04:00 PM	<b>Guest:</b> 2 @ \$2.00 \$1.00 <b>Qty:</b> 2
I agree that I have read the Cancellation, Refund, and Camp Use policies. Click below to read policies.  <a href="#">MCC Policies</a>  <b>Cancellation, Refund and Camp Use Policy:</b> I agree	<b>Total:</b> \$3.00  <b>Amount Paid:</b> \$3.00
<a href="#">PDF (Print)</a>	

Payments: 03/19/25 \$3.00 (MasterCard 4657)

### Booking Documents

[View Required Documents](#)

## Tracking Waivers – Customer side

Whenever the customer returns to the “View Required Documents” link, they will see the progress of the waivers in their party. All completed and pending ones will be listed on the right-hand side of the screen.



Please complete the required waiver.

## Required Documents

Continue to Receipt →



### Equestrian Activity Liability Release

Required for the following item(s) in your booking: Equestrian Corral Ride - D-Bar-A

Fill out Document

Share Link



Email these documents to other participants

+ Add Participant

Name

Test Four

Email

test@test.com

Documents

All Documents

Send

Cancel

### Equestrian Activity Liability Release

Test Test

Completed

Test Two

Completed

Test Three

New

# Equestrian Liability – Sample



## EQUESTRIAN ACTIVITY LIABILITY RELEASE

I am providing this Release to D-Bar-A Scout Ranch and the Michigan Crossroads Council, Scouting America and its affiliates (collectively "D-Bar-A" or the "Ranch"), as a condition for allowing me, and the persons identified below, to enter the Ranch's premises and surrounding land, to be near horses, participate in equine-assisted activities, ride the horses, work near the horses, participate in hay rides, handle horses, use equipment, work with staff and volunteers, and/or receive instruction or guidance in riding, grooming, or handling the horses (the "Activities").

Participant's Name	Test Test
Parent/Guardian Name (if participant is under 18)	
Home Address	1234 Sesame St.
Phone	5555555555
Emergency Contact Name	Joe Scouter
Emergency Phone	5555555555

I/we are aware and acknowledge the inherent dangers, hazards and risks associated with equine activities. I/we understand that the inherent risks of the equine activities mean

...

### Electronic Signature

Consent

By checking here you indicate that you have read and understand the above terms, and are consenting to the use of your electronic signature in lieu of an original signature on paper. You have the right to request that you sign a paper copy instead. By checking here, you are waiving that right. After consent, you may, upon written request to us, obtain a paper copy of an electronic record. No fee will be charged for such copy and removal of hardware, or software, is required to access it. Your agreement to use an electronic signature will not be any documents will continue until such time as you notify us in writing that you no longer wish to use an electronic signature. There is no penalty for withdrawing your consent. You should always make sure that we have a current email address in order to contact you regarding any changes, if necessary.

X

Signature of parent/guardian/participant if legal age - 11/20/25

Signed Date 2/25/20

## Equestrian Activity Liability Release

Status: COMPLETE

<a href="#">Print</a>
<a href="#">Receipt</a>
<a href="#">Return to Guest List</a>